Wisconsin Department of Public Instruction
PRIVATE SCHOOL CHOICE PROGRAMS
ALTERNATIVE RESIDENCY VERIFICATION
PI-PCP-51 (Rev. 01-26)

INSTRUCTIONS: This form may be used when the student is not living with their parent or legal guardian or when the parent or legal guardian does not have: (1) one of the residency documents in the Household Occupant section or a letter from a service organization for homeless individuals showing their residency at the address on the application or (2) a Safe at Home card.

I. GENERAL INFORMATION

Include all students applying to the program on the application below. Note: A separate application and residency form must be completed for students that reside at different addresses or have different parents or legal guardians.

Student Applicant Name(s) *First, MI, Last*	**Student Applicant Name(s)** *First, MI, Last*
1	5
2	6
3	7
4	8

II. EXPLANATION OF LIVING SITUATION

DPI created the Alternative Residency form to be used when one of the following situations apply. **If neither of the situations below apply, DPI's guidance is that this form should not be used. Select which reason is applicable:**

☐ The parent/legal guardian does not have: (1) one of the residency documents in the Household Occupant section or a letter from a service organization for homeless individuals showing that they live at the address on the application or (2) a Safe at Home card.

☐ The pupil does not live with their parent or legal guardian.

III. HOUSEHOLD OCCUPANT

The Household Occupant that lives with the pupil provides a residency document identified below in their name and signs this section.

Check which of the following documents the Household Occupant is providing with this form. The document must include the address on the Choice Program application. Unless otherwise noted, the document must be dated between three (3) months prior to the start of the open application period in which the parent or legal guardian submits the online application to the school and the end of that open application period.

☐ Wage statement (i.e. pay check stub) or Form W2 Wage and Tax Statement.

☐ Water, sewer, gas, electric, cable, satellite, landline phone, or internet bill.

☐ Letter from the water, sewer, gas, electric, cable, satellite, landline phone, or internet utility, regarding these utility services at the address on the application. This letter must have been sent to the address on the application.

☐ Signed and dated lease agreement with a lease term that includes the date the parent or legal guardian applies to the school. The lease agreement must be complete and legible. Month to-month leases with a start date between three (3) months prior to the start of the open application period in which the parent or legal guardian submits the online application to the school and the end of that open application period.

☐ Governmental correspondence.

I **HEREBY CERTIFY** that the above-named student(s) applying for the Choice Program reside(s) with me. I further **CERTIFY** that the explanation provided of the living situation in Section II is accurate.

Printed Name of the Household Occupant Signing Below

Signature of Household Occupant ➢	Date Signed *Mo./Day/Yr.*

IV. PARENT OR LEGAL GUARDIAN

The parent/legal guardian on the application completes this section.

Check which of the following documents the parent or legal guardian on the application is providing with this form.

☐ Identification issued by a government agency or a school. *Examples of documents that may be used are a driver's license, school ID, passport, or a government-issued ID. Expired IDs or IDs issued by foreign governments may be used for this support.*

☐ One of the residency documents listed in the Household Occupant section with an address other than the address on the application.

Address of Parent or Legal Guardian *This address will be different than the student(s)' address in the online parent application if Section II indicates the parent/legal guardian does not reside with the student(s).*

Parent or Legal Gaurdian Street Address	City	State	Zip

I HEREBY CERTIFY, as the parent or legal guardian, that the explanation of the living situation in Section II is accurate. I further certify that the student(s) applying to the Choice Program currently reside(s) with the household occupant signing this form.

Printed Name of Parent or Legal Guardian Signing Below

Signature of Parent or Legal Guardian ➢	Date Signed *Mo./Day/Yr.*